Data Protection Policy

The Guernsey Athletics Club (GAC) is committed to protecting and respecting your privacy. For any personal data provided for the purposes of your membership, GAC is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club or if you enter Club events. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the England Athletics affiliated Clubs with which you are registered and gender (Athletics Data). We may also ask for relevant health information which is classed as special category personal data.

Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

1. For training and competition entry
    1. sharing personal data with club coaches and/or officials and/or club administrative staff to administer training sessions and to enable entry into events;
    2. sharing personal data with club team managers, timekeepers and administrators to enter events;
    3. sharing personal data with leagues, county associations (and county schools' associations) and other competition providers for entry in events.
2. For funding and reporting purposes

    1. sharing anonymised data with a funding partner as condition of grant funding e.g., Local Authority;
    2. analysing anonymised data to monitor club trends; and
    3. ending an annual club survey to improve your experience as a club member
3. For membership and club management
    1. processing of membership forms and payments;
    2. sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
    3. club newsletter promoting club activity;
    4. providing information about local athletic events; and
    5. publishing of race and competition results
4. Marketing and communications
    1. sending information about promotions and offers from sponsors;
    2. sending information about selling club kit, merchandise or fundraising.

Any special category health data we hold on you is only processed for the purpose(s) of passing health data to coaches and event organisers to allow the safe running of training sessions and events. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

On occasion, we may collect personal data from non-members, e.g., such as any non-member participant who fills in a health disclaimer or form at a taster event or who enters an open event organised by the Club. This information will be stored for two years after event and then, if not used again, be destroyed securely. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The Club has the following social media pages: Facebook, Instagram, X (formerly Twitter) and TikTok. All members are free to join these pages. If you join one of the Social Media pages, please note that providers of the social media platforms have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

Who we share your personal data with

When you become a member of the Club your data is gathered on our membership portal, hosted by LoveAdmin. The LoveAdmin privacy policy can be found here: https://loveadmin.com/privacy-policy/

When you become a member of the Club you may also be registered as a member of England Athletics Limited. You will have to register with England Athletics if you ever compete for the Club in an off-island competition Under UKA Rules. If you register as a member of England Athletics Limited, we will provide England Athletics Limited with your Athletics Data, which they will use to enable access to the MyAthletics online portal. England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact dataprotection@englandathletics.org.

The Club does not supply any personal data it holds for this purpose to any other third party. The Club does not store or transfer your personal data outside of the UK.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Athlete data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after two years of inactivity on that member's account. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us, we may not be able to register or administer your membership.

If you have any questions about this privacy notice or how we handle your personal information, please contact the Club. You have the right to make a complaint at any time to the Office of the Data Protection Authority (ODPA), the Guernsey supervisory authority for data protection issues. The contact email for ODPA is info@odpa.gg and their address is Block A, Lefebvre Court, Lefebvre Street, St Peter Port, GY1 2JP